



THE BUTTERFLY TRUST
HOSPICE

Your local hospice for local people

Annual Report

Directors' and Trustees'
Report and Accounts
For the Year End 2023

31 July 2023

Company Number

05325476
(England & Wales)

Charity Number

1113697

Your Local Hospice, For Local People

REGISTERED COMPANY NUMBER: 05325476 (England and Wales)
REGISTERED CHARITY NUMBER: 1113697

**REPORT OF THE TRUSTEES AND
FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 JULY 2023
FOR
THE BUTTERFLY HOSPICE TRUST**

Dexter & Sharpe
Chartered Certified Accountants
& Registered Auditors
Rollestone House
20-22 Bridge Street
Horncastle
Lincolnshire
LN9 5HZ

THE BUTTERFLY HOSPICE TRUST
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FOR THE YEAR ENDED 31 JULY 2023

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THE BUTTERFLY HOSPICE TRUST
REFERENCE AND ADMINISTRATIVE DETAILS
FOR THE YEAR ENDED 31 JULY 2023

TRUSTEES	Mrs K E Roberts Mrs L Lenton Mrs C Bonneywell G Samra Mrs D Oldham D Hamilton N Dunmore S J M Dawes (resigned 8.8.2022) Mrs N Effield (appointed 18.7.2023)
REGISTERED OFFICE	The Butterfly Hospice Rowan Way Boston Lincolnshire PE21 9DH
REGISTERED COMPANY NUMBER	05325476 (England and Wales)
REGISTERED CHARITY NUMBER	1113697
AUDITORS	Dexter & Sharpe Chartered Certified Accountants & Registered Auditors Rollestone House 20-22 Bridge Street Horncastle Lincolnshire LN9 5HZ
SOLICITORS	Chattertons Solicitors 28 Wide Bargate Boston Lincolnshire PE21 6RT
BANKERS	Barclays Bank PLC 52 Market Place Boston Lincolnshire PE21 6LU

THE BUTTERFLY HOSPICE TRUST

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 JULY 2023

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 July 2023. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and aims

The charity's objective is:- "to relieve sickness and suffering and to promote the spiritual well-being of adults in South East Lincolnshire requiring palliative care by the establishment and maintenance of a hospice and associated services."

Our strategy for achieving our objectives continues to be by developing our organisation and encouraging interaction and activities with the various communities supporting the hospice. This is achieved by networking, consultation with our partners and communities. The Trust and clinical staff and volunteers are encouraged to participate in internal discussions and support the prioritising of various areas of development. The Trust continues to develop partnership working and to encourage multi-service use of the Hospice for the benefit of patients and families.

The ongoing working relationship the Trust continues to develop with the NHS Lincolnshire Integrated Care Board is vital to ensure the provision of services most needed to serve our communities.

Fundraising is vital and we have an ongoing wide programme of fundraising activities planned for the next twelve months and these, together with our retail activity and the highly valued efforts of a number of other community organisations and corporate supporters, will continue to increase our funds. We continue to provide speakers to other local organisations in order to widen community understanding and support for our aims and objectives.

Public benefit

The activities undertaken by the charity to further public benefit include the provision of free 24-hour patient care in the hospice for those who need it funded by the income taken from the shops under the control of the charity and the fundraising activities carried out. In addition to the clinical service provided, the Butterfly Hospice provides pre and post bereavement therapy by providing compassionate, and personal support to people affected by the challenge of a life-limiting illness or bereavement. The therapy service is an organisational member of the National Counselling Society, and the National Bereavement Alliance.

The trustees confirm that they have complied with the requirements of section 4 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

Relationships with related parties

The trust continues to maintain relationships with a wide range of local and regional organisations which include other local third sector organisations, local councils, Lincolnshire NHS Trusts, NHS Lincolnshire Integrated Care Board and others.



THE BUTTERFLY HOSPICE TRUST

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 JULY 2023

Achievements & Performance

Celebrating Success Together

Our partnership with Lincolnshire Community Health Service continues to strengthen year on year, with joint endeavours to promote and celebrate the work of the hospice. This year our efforts in the community have been acknowledged and celebrated officially. With immense pride, the Nursing Team achieved the NHS Celebrating Success 'Peoples' Award for their outstanding care and service to those using the Butterfly Hospice. What a wonderful accolade to achieve!

Team Butterfly Hospice: Lincolnshire Business Excellence Awards 2023



The Charity Team were also shortlisted as Charity of the Year, in the Lincolnshire Business Excellence Awards for their commitment towards the green agenda, sustainability ambitions and in widening their service offer for pre and post bereavement counselling.

As a relatively small team of staff, trustees and volunteers this was a fantastic acknowledgement of the contribution we all bring to the Charity and Hospice.

Charity Donations Make a Difference

Our ambition is to ensure that our Hospice benefits week in, week out from the income generated from our fundraising efforts and from financial donations given by our supporters.

This year, we embarked upon a significant upgrade to the hospice to make our 'stays' as comfortable as possible. We began with a refresh of all our bedrooms, a complete refurb of our visitor lounge, the establishment of a quiet room for private discussions, a new sheltered entry point for ambulances, the addition of climate control throughout the site, and an investment in solar energy for cost efficiency, as we move further towards a greener way of working and living.

However, we do have exciting plans for the year ahead to build further on our social capital, along with the incredible legacy donations received and generous grant awards from local funders, who are so supportive of the work we do, and in our commitment to do more.

Butterfly Therapy Service

Our counselling service continues to be in high demand and the therapy team have responded with the addition of group therapy to complement the free 1:1 sessions we offer. These are proving highly successful and enable us to support people throughout the challenges they face.

Following an extremely bitterly cold official opening of the Therapy Village, we are delighted that the warmer summer months now provide a beautiful and safe haven for those who need our support.



THE BUTTERFLY HOSPICE TRUST

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 JULY 2023

Butterfly Hospice: Where Every Day Matters

Special moments are always treasured at the Butterfly Hospice. This year we have enabled wishes and dreams to come true – often at a moment's notice and always with the support of people in our community who simply, want to help in anyway they can. We enjoyed another hospice wedding, giving the lovely couple the private and dignified service they so wished for. Between the nursing staff and the chefs' team, the small wedding party were able to celebrate their union with their closest and dearest family and friends. Another of our guests, a gentleman with a lifelong love of aviation spoke so fondly of his interest in planes, that the charity arranged a very special flyover for his family get together. A pilot, local to the area was incredibly generous in making this gesture, a tribute topped off with a dipping of his wings in honour of our gentleman. Moments like these cannot be underestimated and bring such joy, when there is inevitable sadness to come. Happy tears are indeed very precious. Every day is to be lived with fullness at the Butterfly Hospice.



The sad death of Queen Elizabeth II just months after her Platinum Jubilee was felt across the nation, and by our Hospice.

Our sorrow turned to the anticipation of King Charles III's Coronation. The hospice held a community afternoon tea to mark the Coronation weekend, and was delighted to greet local residents who joined with us.

One of our patients came for a spot of tea and was given the honour of cutting the 'Coronation Cake' and making a speech.

A special garden art piece was made by local Boston College students for a grand reveal at this event.

Commitment to our Community

Our charity continues to push forwards. Retail and Fundraising staff and volunteers have worked exceptionally hard to deliver on our tried and trusted income generating activities and to also identify different ways to raise funds.

Despite the financial climate, we have actively promoted our work across our communities. Local businesses and individual supporters continue to help us in our aims, irrespective of these challenges. Their commitment to our charity is deeply appreciated. On behalf of the Charity team and our wonderful nurses we thank all who have supported us through their generosity of giving!



At the financial year end of 2023, we find ourselves in a very positive economic position, and are looking to capitalise on this in preparation to reaching our 10th year of opening in Summer 2024.

THE BUTTERFLY HOSPICE TRUST

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 JULY 2023

STRATEGIC REPORT

Principal funding sources

The principal ongoing funding sources for the charity are currently by way of donations, fundraising activities and our retail division consisting of premises in Boston, Spalding, Skegness (closed July 2023), Louth, Bourne and Wisbech.

Investment policy and objectives

The trust seeks to maximise income without putting funds at risk. The trustees will continue to monitor the needs for investing funds on a regular basis.

FINANCIAL REVIEW

Reserves policy

During the year, the board of trustees conducts an annual review of the level of unrestricted reserves not committed or invested in tangible fixed assets ("the free reserves") in the general fund, by considering the risks associated with the various income streams, expenditure plans and balance sheet items. This enables an estimate to be made of the level of reserves that are sufficient: i) to allow for reorganisation in the event of a downturn of income or asset values ii) to protect ongoing work programmes Under the constitution, the charity has the power to make any investment which the trustees see fit provided appropriate advice is taken from a professionally qualified person under the Financial Services Act 1986.

Financial and risk management objectives and policies

The trustees actively review the major risks which the charity faces on a regular basis and, combined with an annual review of the controls over key financial systems, they believe the charity could provide sufficient resources in the event of adverse conditions.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

EVENTS SINCE THE END OF THE YEAR

Information relating to events since the end of the year is given in the notes to the financial statements.

THE BUTTERFLY HOSPICE TRUST

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 JULY 2023**

STATEMENT OF TRUSTEES' RESPONSIBILITIES

The trustees (who are also the directors of The Butterfly Hospice Trust for the purposes of company law) are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

- there is no relevant audit information of which the charitable company's auditors are unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

AUDITORS

The auditors, Dexter & Sharpe, will be proposed for re-appointment at the forthcoming Annual General Meeting.

Report of the trustees, incorporating a strategic report, approved by order of the board of trustees, as the company directors, on 21 November 2023 and signed on the board's behalf by:



.....
Mrs L Lenton – Trustee



REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF THE BUTTERFLY HOSPICE TRUST

Opinion

We have audited the financial statements of The Butterfly Hospice Trust (the 'charitable company') for the year ended 31 July 2023 which comprise the Statement of Financial Activities, the Balance Sheet, the Cash Flow Statement and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 July 2023 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the Annual Report, other than the financial statements and our Report of the Independent Auditors thereon.

Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Report of the Trustees for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Report of the Trustees has been prepared in accordance with applicable legal requirements.

**REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF
THE BUTTERFLY HOSPICE TRUST**

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the Report of the Trustees.

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of trustees

As explained more fully in the Statement of Trustees' Responsibilities, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Our responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue a Report of the Independent Auditors that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

- we have enquired of those charged with governance around actual and potential litigation and claims.
- we have reviewed financial statement disclosures and testing to supporting documentation to assess compliance with applicable laws and regulations.
- enquired of staff engaged in the completion of VAT, tax and compliance work to identify any instances of non compliance with laws and regulations.
- audited the risk of management override of controls including review of journal entries and large or unusual transaction, evaluating the business rationale of any significant transactions outside the course of business.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at www.frc.org.uk/auditorsresponsibilities. This description forms part of our Report of the Independent Auditors.



Nicola Lenton, FCCA (Senior Statutory Auditor)
for and on behalf of Dexter & Sharpe
Chartered Certified Accountants
& Registered Auditors
Rollestone House
20-22 Bridge Street
Horncastle
Lincolnshire
LN9 5HZ

Date: ...30/11/2023.....

THE BUTTERFLY HOSPICE TRUST
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 JULY 2023

	Notes	Unrestricted fund £	Restricted funds £	2023 Total funds £	2022 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies	2	763,728	103,502	867,230	234,109
Charitable activities					
Shop income	5	687,960	-	687,960	753,478
Other trading activities	3	41,745	-	41,745	42,213
Investment income	4	4,067	-	4,067	1,600
Other income		7,230	-	7,230	8,177
Total		<u>1,504,730</u>	<u>103,502</u>	<u>1,608,232</u>	<u>1,039,577</u>
EXPENDITURE ON					
Raising funds	6	507,654	-	507,654	455,835
Charitable activities					
Management & Administration	7	292,427	-	292,427	163,472
Hospice costs		200,031	39,458	239,489	210,471
Total		<u>1,000,112</u>	<u>39,458</u>	<u>1,039,570</u>	<u>829,778</u>
NET INCOME		504,618	64,044	568,662	209,799
RECONCILIATION OF FUNDS					
Total funds brought forward		1,650,223	460,366	2,110,589	1,900,790
TOTAL FUNDS CARRIED FORWARD		<u><u>2,154,841</u></u>	<u><u>524,410</u></u>	<u><u>2,679,251</u></u>	<u><u>2,110,589</u></u>

The notes form part of these financial statements

THE BUTTERFLY HOSPICE TRUST

**BALANCE SHEET
31 JULY 2023**

	Notes	Unrestricted fund £	Restricted funds £	2023 Total funds £	2022 Total funds £
FIXED ASSETS					
Tangible assets	13	1,038,032	430,730	1,468,762	1,303,259
CURRENT ASSETS					
Debtors	14	56,347	-	56,347	49,302
Cash at bank and in hand		<u>1,091,880</u>	<u>96,076</u>	<u>1,187,956</u>	<u>792,380</u>
		1,148,227	96,076	1,244,303	841,682
CREDITORS					
Amounts falling due within one year	15	(31,418)	(2,396)	(33,814)	(34,352)
NET CURRENT ASSETS		<u>1,116,809</u>	<u>93,680</u>	<u>1,210,489</u>	<u>807,330</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>2,154,841</u>	<u>524,410</u>	<u>2,679,251</u>	<u>2,110,589</u>
NET ASSETS		<u>2,154,841</u>	<u>524,410</u>	<u>2,679,251</u>	<u>2,110,589</u>
FUNDS	17				
Unrestricted funds				2,154,841	1,650,223
Restricted funds				<u>524,410</u>	<u>460,366</u>
TOTAL FUNDS				<u>2,679,251</u>	<u>2,110,589</u>

The financial statements were approved by the Board of Trustees and authorised for issue on 21 November 2023 and were signed on its behalf by:



.....
L Lenton - Trustee



.....
C Bonneywell - Trustee

The notes form part of these financial statements

THE BUTTERFLY HOSPICE TRUST

**CASH FLOW STATEMENT
FOR THE YEAR ENDED 31 JULY 2023**

	Notes	2023 £	2022 £
Cash flows from operating activities			
Cash generated from operations	1	590,821	214,763
Interest element of hire purchase or finance lease rental payments paid		<u>-</u>	<u>(351)</u>
Net cash provided by operating activities		<u>590,821</u>	<u>214,412</u>
Cash flows from investing activities			
Purchase of tangible fixed assets		(199,312)	(182,713)
Interest received		<u>4,067</u>	<u>1,600</u>
Net cash used in investing activities		<u>(195,245)</u>	<u>(181,113)</u>
Change in cash and cash equivalents in the reporting period			
Cash and cash equivalents at the beginning of the reporting period		<u>792,380</u>	<u>759,081</u>
Cash and cash equivalents at the end of the reporting period		<u>1,187,956</u>	<u>792,380</u>

The notes form part of these financial statements

THE BUTTERFLY HOSPICE TRUST
NOTES TO THE CASH FLOW STATEMENT
FOR THE YEAR ENDED 31 JULY 2023

1. RECONCILIATION OF NET INCOME TO NET CASH FLOW FROM OPERATING ACTIVITIES

	2023	2022
	£	£
Net income for the reporting period (as per the Statement of Financial Activities)	568,662	209,799
Adjustments for:		
Depreciation charges	33,809	16,859
Interest received	(4,067)	(1,600)
Interest element of hire purchase and finance lease rental payments	-	351
Increase in debtors	(7,045)	(16,920)
(Decrease)/increase in creditors	<u>(538)</u>	<u>6,274</u>
Net cash provided by operations	<u>590,821</u>	<u>214,763</u>

2. ANALYSIS OF CHANGES IN NET FUNDS

	At 1.8.22	Cash flow	At 31.7.23
	£	£	£
Net cash			
Cash at bank and in hand	<u>792,380</u>	<u>395,576</u>	<u>1,187,956</u>
	<u>792,380</u>	<u>395,576</u>	<u>1,187,956</u>
Total	<u>792,380</u>	<u>395,576</u>	<u>1,187,956</u>

THE BUTTERFLY HOSPICE TRUST
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 JULY 2023

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Administration expenditure

Administration expenditure includes all expenditure not directly related to the charitable activity or fundraising ventures. This includes the costs of running the office premises and governance costs. Administration costs are allocated to expenditure on the raising of funds or on charitable activities as appropriate.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Land and buildings	- not provided
Improvements to property	- 10% on reducing balance
Hospice fixtures and fittings	- 10% on reducing balance
Shop equipment	- 15% on reducing balance
Motor vehicles	- 25% on reducing balance
Office equipment	- 33.3% on reducing balance

Taxation

The charity is exempt from corporation tax on its charitable activities.

Pension

The charity operates a defined contribution pension scheme. The pension cost charge for the year represents contributions payable by the charity to the scheme.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

THE BUTTERFLY HOSPICE TRUST

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 JULY 2023**

2. DONATIONS AND LEGACIES

	2023	2022
	£	£
Donations	142,092	76,709
Gift aid	2,285	628
Legacies	646,109	140,711
Grants	70,138	6,541
Lottery income	<u>6,606</u>	<u>9,520</u>
	<u>867,230</u>	<u>234,109</u>

Grants received, included in the above, are as follows:

	2023	2022
	£	£
Other grants	<u>70,138</u>	<u>6,541</u>

3. OTHER TRADING ACTIVITIES

	2023	2022
	£	£
Fundraising events	<u>41,745</u>	<u>42,213</u>

4. INVESTMENT INCOME

	2023	2022
	£	£
Deposit account interest	<u>4,067</u>	<u>1,600</u>

5. INCOME FROM CHARITABLE ACTIVITIES

		2023	2022
	Activity	£	£
Shop income	Shop income	625,945	552,566
Furniture & electrical sales	Shop income	62,015	52,487
Miscellaneous income	Shop income	-	148,425
		<u>687,960</u>	<u>753,478</u>

THE BUTTERFLY HOSPICE TRUST

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 JULY 2023**

6. RAISING FUNDS

Raising donations and legacies

	2023	2022
	£	£
Staff costs	197,021	178,306
Rates and water	4,736	9,771
Insurance	3,656	4,910
Light and heat	14,863	9,389
Telephone	3,831	3,282
Postage and stationery	3,382	3,237
Sundries	551	972
Rent	82,964	84,188
Bank charges	5,261	4,031
Goods for resale	1,715	2,848
Internal fundraising events	188	20
Cleaning	1,112	1,627
Legal & professional	1,870	1,490
Courses/Training	143	390
Repairs & renewals	17,471	10,676
Subscriptions	190	-
Depreciation	-	4,027
	338,954	319,164

Other trading activities

	2023	2022
	£	£
Purchases	151	7
Staff costs	44,377	37,254
Warehouse rent	22,660	23,998
Rates & water usage	2,739	3,706
Insurance	3,137	3,598
Light & heat	2,161	3,057
Bank charges	627	375
Cleaning	506	205
Legal & professional	-	970
Courses/Training	-	67
Telephone	433	415
Motor expenses	12,181	10,218
Sundry expenses	150	1,167
Stationery & advertising	2,515	3,407
Repairs & renewals	5,519	5,431
Subscriptions	65	-
Fundraising costs	71,479	42,766
Depreciation	-	30
	168,700	136,671
Aggregate amounts	507,654	455,835

THE BUTTERFLY HOSPICE TRUST

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 JULY 2023**

7. CHARITABLE ACTIVITIES COSTS

	Restricted Funds	Unrestricted funds	Total 2023	Total 2022
Management and administration				
Staff costs	-	183,207	183,207	104,772
Cleaning costs	-	1,006	1,006	319
Light and heat	-	12,064	12,064	3,224
Catering costs	-	106	106	29
Goods for resale	-	190	190	-
Fundraising expenses - internal events	-	66	66	246
Motor and travel	-	2,785	2,785	5,448
Courses/training	-	2,190	2,190	2,133
Rates and water	-	1,386	1,386	(631)
Insurance	-	8,509	8,509	6,579
Telephone and internet	-	2,299	2,299	2,452
Repairs and renewals	-	29,890	29,890	11,780
Postage, stationery, advertising, printing	-	12,390	12,390	10,683
Subscriptions	-	6,103	6,103	-
Legal & professional	-	584	584	1,253
Accountancy & bookkeeping	-	4,163	4,163	4,278
Audit	-	4,500	4,500	-
Sundry expenses	-	1,458	1,458	2,510
Depreciation	-	10,966	10,966	3,268
Release of grant	-	(70)	(70)	(105)
Bank charges	-	8,633	8,633	4,784
	<u>-</u>	<u>292,427</u>	<u>292,427</u>	<u>163,472</u>
Hospice Costs				
Rates and water	-	327	327	722
Motor and travel	-	65	65	49
Telephone and internet	-	250	250	352
Postage, stationery, advertising, printing	-	635	635	54
HP interest	-	-	-	351
Fundraising expenses - internal events	-	-	-	6
Bank charges	-	85	85	285
Insurance	-	3,052	3,052	8,481
Light and heat	-	2,000	2,000	5,624
Maintenance, repairs & renewals	(337)	25,302	24,965	28,540
Courses/training	-	30	30	68
Catering costs	-	13,990	13,990	11,796
Cleaning	-	7,418	7,418	4,003
Sundry expenses	-	2,882	2,882	4,565
Depreciation	5,162	17,681	22,843	9,534
Release of grant	(215)	-	(215)	(239)
Subscriptions	-	785	785	-
Therapy garden expenses	-	952	952	-
Wages and salaries	34,848	124,577	159,425	136,280
	<u>39,458</u>	<u>200,031</u>	<u>239,489</u>	<u>210,471</u>
	<u>39,458</u>	<u>492,448</u>	<u>531,916</u>	<u>373,943</u>

THE BUTTERFLY HOSPICE TRUST

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 JULY 2023**

8. SUPPORT COSTS

	Governance costs £ <u>4,500</u>
Management & Administration	

9. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	2023	2022
	£	£
Auditors' remuneration	4,500	-
Depreciation - owned assets	<u>33,809</u>	<u>16,859</u>

10. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 July 2023 nor for the year ended 31 July 2022.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 July 2023 nor for the year ended 31 July 2022.

11. STAFF COSTS

	2023	2022
	£	£
Wages and salaries	597,517	458,069
Social Security Costs	37,418	28,911
Pension Costs	<u>8,828</u>	<u>6,585</u>
	<u>643,763</u>	<u>493,565</u>

The average monthly number of employees during the year was as follows:

	2023	2022
Hospice	12	13
Management	5	5
Retail and Warehouse	17	15
Fundraising	<u>4</u>	<u>3</u>
	<u>38</u>	<u>36</u>

KEY MANAGEMENT PERSONNEL

In the year to 31 July 2023, Key Management Personnel received emoluments totalling £159,034 (2022: £141,996).

No member of staff was paid more than £60,000 in 2023 or in 2022.

THE BUTTERFLY HOSPICE TRUST

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 JULY 2023**

12. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	230,147	3,962	234,109
Charitable activities			
Shop income	753,478	-	753,478
Other trading activities	42,213	-	42,213
Investment income	1,600	-	1,600
Other income	<u>8,177</u>	<u>-</u>	<u>8,177</u>
Total	<u>1,035,615</u>	<u>3,962</u>	<u>1,039,577</u>
EXPENDITURE ON			
Raising funds	455,835	-	455,835
Charitable activities			
Management & Administration	163,344	128	163,472
Hospice costs	<u>205,230</u>	<u>5,241</u>	<u>210,471</u>
Total	<u>824,409</u>	<u>5,369</u>	<u>829,778</u>
NET INCOME/(EXPENDITURE)	211,206	(1,407)	209,799
RECONCILIATION OF FUNDS			
Total funds brought forward	<u>1,439,017</u>	<u>461,773</u>	<u>1,900,790</u>
TOTAL FUNDS CARRIED FORWARD	<u><u>1,650,223</u></u>	<u><u>460,366</u></u>	<u><u>2,110,589</u></u>

THE BUTTERFLY HOSPICE TRUST

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 JULY 2023**

13. TANGIBLE FIXED ASSETS

	Freehold property £	Improvements to property £	Hospice fixtures & fittings £
COST			
At 1 August 2022	1,187,605	-	161,248
Additions	<u>15,010</u>	<u>34,340</u>	<u>141,232</u>
At 31 July 2023	<u>1,202,615</u>	<u>34,340</u>	<u>302,480</u>
DEPRECIATION			
At 1 August 2022	-	-	75,439
Charge for year	<u>-</u>	<u>3,434</u>	<u>22,704</u>
At 31 July 2023	<u>-</u>	<u>3,434</u>	<u>98,143</u>
NET BOOK VALUE			
At 31 July 2023	<u>1,202,615</u>	<u>30,906</u>	<u>204,337</u>
At 31 July 2022	<u>1,187,605</u>	<u>-</u>	<u>85,809</u>

	Shop equipment £	Motor vehicles £	Office equipment £	Totals £
COST				
At 1 August 2022	38,063	2,895	31,343	1,421,154
Additions	<u>4,811</u>	<u>-</u>	<u>3,919</u>	<u>199,312</u>
At 31 July 2023	<u>42,874</u>	<u>2,895</u>	<u>35,262</u>	<u>1,620,466</u>
DEPRECIATION				
At 1 August 2022	15,075	2,208	25,173	117,895
Charge for year	<u>4,170</u>	<u>172</u>	<u>3,329</u>	<u>33,809</u>
At 31 July 2023	<u>19,245</u>	<u>2,380</u>	<u>28,502</u>	<u>151,704</u>
NET BOOK VALUE				
At 31 July 2023	<u>23,629</u>	<u>515</u>	<u>6,760</u>	<u>1,468,762</u>
At 31 July 2022	<u>22,988</u>	<u>687</u>	<u>6,170</u>	<u>1,303,259</u>

THE BUTTERFLY HOSPICE TRUST

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 JULY 2023**

14.	DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR		
		2023	2022
		£	£
	Shop deposits	2,250	-
	VAT	21,291	25,212
	Prepayments	<u>32,806</u>	<u>24,090</u>
		<u>56,347</u>	<u>49,302</u>
15.	CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR		
		2023	2022
		£	£
	Trade creditors	16,942	18,744
	Other creditors	5,206	8,354
	Fixed Asset Funds	2,077	2,362
	Accrued expenses	<u>9,589</u>	<u>4,892</u>
		<u>33,814</u>	<u>34,352</u>
16.	LEASING AGREEMENTS		
	Minimum lease payments under non-cancellable operating leases fall due as follows:		
		2023	2022
		£	£
	Within one year	78,435	103,960
	Between one and five years	<u>111,675</u>	<u>163,860</u>
		<u>190,110</u>	<u>267,820</u>
17.	MOVEMENT IN FUNDS		
		Net	
	At 1.8.22	movement	At
	£	in funds	31.7.23
		£	£
	Unrestricted funds		
	General fund	1,650,223	504,618
			2,154,841
	Restricted funds		
	Therapy	141,502	68,783
	Hospice restricted	<u>318,864</u>	<u>(4,739)</u>
		<u>460,366</u>	<u>64,044</u>
			<u>524,410</u>
	TOTAL FUNDS	<u>2,110,589</u>	<u>568,662</u>
			<u>2,679,251</u>

THE BUTTERFLY HOSPICE TRUST

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 JULY 2023**

17. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	1,504,730	(1,000,112)	504,618
Restricted funds			
Therapy	103,502	(34,719)	68,783
Hospice restricted	-	(4,739)	(4,739)
	<u>103,502</u>	<u>(39,458)</u>	<u>64,044</u>
TOTAL FUNDS	<u><u>1,608,232</u></u>	<u><u>(1,039,570)</u></u>	<u><u>568,662</u></u>

Comparatives for movement in funds

	At 1.8.21 £	Net movement in funds £	At 31.7.22 £
Unrestricted funds			
General fund	1,439,017	211,206	1,650,223
Restricted funds			
Therapy	140,502	3,962	144,464
Hospice restricted	321,271	(5,369)	315,902
	<u>461,773</u>	<u>(1,407)</u>	<u>460,366</u>
TOTAL FUNDS	<u><u>1,900,790</u></u>	<u><u>209,799</u></u>	<u><u>2,110,589</u></u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	1,035,615	(824,409)	211,206
Restricted funds			
Therapy	3,962	-	3,962
Hospice restricted	-	(5,369)	(5,369)
	<u>3,962</u>	<u>(5,369)</u>	<u>(1,407)</u>
TOTAL FUNDS	<u><u>1,039,577</u></u>	<u><u>(829,778)</u></u>	<u><u>209,799</u></u>

THE BUTTERFLY HOSPICE TRUST

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 JULY 2023**

17. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.8.21 £	Net movement in funds £	At 31.7.23 £
Unrestricted funds			
General fund	1,439,017	715,824	2,154,841
Restricted funds			
Therapy	140,502	72,745	213,247
Hospice restricted	<u>321,271</u>	<u>(10,108)</u>	<u>311,163</u>
	<u>461,773</u>	<u>62,637</u>	<u>524,410</u>
TOTAL FUNDS	<u><u>1,900,790</u></u>	<u><u>778,461</u></u>	<u><u>2,679,251</u></u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	2,540,345	(1,824,521)	715,824
Restricted funds			
Therapy	107,464	(34,719)	72,745
Hospice restricted	<u>-</u>	<u>(10,108)</u>	<u>(10,108)</u>
	<u>107,464</u>	<u>(44,827)</u>	<u>62,637</u>
TOTAL FUNDS	<u><u>2,647,809</u></u>	<u><u>(1,869,348)</u></u>	<u><u>778,461</u></u>

RESTRICTED FUNDS

Restricted funds include income and assets donated or granted to the charity for specific purposes. The Hospice fund relates to the provision of care within the hospice facilities. The Therapy fund relates to the provision of therapy and counselling sessions made available for patients and their families and friends.

THE BUTTERFLY HOSPICE TRUST

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 JULY 2023**

18. CAPITAL COMMITMENTS

	2023	2022
	£	£
Contracted but not provided for in the financial statements	<u>11,950</u>	<u>-</u>

19. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 July 2023.

20. POST BALANCE SHEET EVENTS

After the year end, the shop in Skegness was closed, resulting in two redundancies. A new shop was opened in Horncastle.

21. SHARE CAPITAL

The charitable company is incorporated under the Companies Act as a company limited by guarantee. No share capital has been issued. In the event of the company's winding up, each member may be required to contribute an amount not exceeding £1 as a contribution towards the debts and liabilities of the company.

THE BUTTERFLY HOSPICE TRUST
DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 JULY 2023

	2023 £	2022 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Donations	142,092	76,709
Gift aid	2,285	628
Legacies	646,109	140,711
Grants	70,138	6,541
Lottery income	<u>6,606</u>	<u>9,520</u>
	867,230	234,109
Other trading activities		
Fundraising events	41,745	42,213
Investment income		
Deposit account interest	4,067	1,600
Charitable activities		
Shop income	625,945	552,566
Furniture & electrical sales	62,015	52,487
Miscellaneous income	<u>-</u>	<u>148,425</u>
	687,960	753,478
Other income		
Catering income	<u>7,230</u>	<u>8,177</u>
Total incoming resources	1,608,232	1,039,577
EXPENDITURE		
Raising donations and legacies		
Wages	197,021	178,306
Rates and water	4,736	9,771
Insurance	3,656	4,910
Light and heat	14,863	9,389
Telephone	3,831	3,282
Postage and stationery	3,382	3,237
Sundries	551	972
Rent	82,964	84,188
Bank charges	5,261	4,031
Goods for resale	1,715	2,848
Internal fundraising events	188	20
Cleaning	1,112	1,627
Legal & professional	1,870	1,490
Courses/Training	143	390
Carried forward	321,293	304,461

This page does not form part of the statutory financial statements

THE BUTTERFLY HOSPICE TRUST

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 JULY 2023**

	2023 £	2022 £
Raising donations and legacies		
Brought forward	321,293	304,461
Repairs & renewals	17,471	10,676
Subscriptions	190	-
Depreciation of tangible fixed assets	-	4,027
	<u>338,954</u>	<u>319,164</u>
Other trading activities		
Goods for resale	151	7
Wages	44,377	37,254
Warehouse rent	22,660	23,998
Rates & water usage	2,739	3,706
Insurance	3,137	3,598
Light & heat	2,161	3,057
Bank charges	627	375
Cleaning	506	205
Legal & professional	-	970
Courses/Training	-	67
Telephone	433	415
Motor expenses	12,181	10,218
Sundry expenses	150	1,167
Stationery & advertising	2,515	3,407
Repairs & renewals	5,519	5,431
Subscriptions	65	-
Fundraising costs	71,479	42,766
Depreciation of tangible fixed assets	-	30
	<u>168,700</u>	<u>136,671</u>
Charitable activities		
Wages	342,632	241,052
Rates and water	1,714	91
Insurance	11,561	15,060
Light and heat	14,064	8,848
Telephone	2,549	2,804
Postage and stationery	13,025	10,737
Sundries	4,340	7,075
Cleaning costs	8,424	4,322
Catering costs	14,096	11,825
Internal fundraising events	66	252
Motor & travel	2,850	5,497
Courses/Training	2,221	2,201
Repairs & renewals	54,855	40,320
Legal & Professional	584	1,253
Accountancy & bookkeeping	4,163	4,728
Bank charges	8,718	5,069
Release of grant	(285)	(344)
Carried forward	485,577	360,790

This page does not form part of the statutory financial statements

THE BUTTERFLY HOSPICE TRUST

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 JULY 2023**

	2023	2022
	£	£
Charitable activities		
Brought forward	485,577	360,790
Subscriptions	6,888	-
Goods for resale	190	-
Therapy Garden Expenses	952	-
Depreciation of tangible fixed assets	33,809	12,802
Hire purchase	-	351
	<u>527,416</u>	<u>373,943</u>
Support costs		
Governance costs		
Auditors' remuneration	<u>4,500</u>	<u>-</u>
Total resources expended	<u>1,039,570</u>	<u>829,778</u>
Net income	<u><u>568,662</u></u>	<u><u>209,799</u></u>